

*file*  
*visiting*  
*groups*

28 November 1984

MEMORANDUM FOR: Chief, Headquarters Security Branch  
OMS, Clinical Services Division

THROUGH: Director, Public Affairs Office

FROM:

[redacted]  
Public Affairs

SUBJECT: Visit of State Department Interns

1. Approximately five State Department Interns will visit Headquarters from 2:00 - 3:30 p.m. on Tuesday, 4 December 1984. All are cleared through SECRET. They will be arriving on the Agency shuttle bus coming from State Department at 1:28 p.m. [redacted] Presentations Officer for the Office of Public Affairs, will brief the group on Intelligence and National Security in 7D32.

a. For Security: Please notify the gate of arrival date and time. A list of attendees is attached.

b. For Medical Services: Please add this date to your list of outside groups visiting Headquarters that we sent you.

2. Please contact me on [redacted] for any help I can provide.

Attachment

cc:



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Approved For Release 2005/12/14 : CIA-RDP86B00985R000400160001-1

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28 November 1984

Mr. Mike Kilroy

Dear Mr. Kilroy:

In reference to your request on behalf of the State Department Intern Program, I am pleased to confirm that your visit to CIA has been scheduled for Tuesday, 4 December, 2:00 - 3:30 p.m. at our Headquarters Building in Langley, Virginia. [redacted] a veteran of many years of intelligence experience, is prepared to talk to you about Intelligence and National Security. To help us to help you benefit most from the short time we will have together, I hope you will plan to arrive by 1:45 p.m.

Thank you for sending in the list of names with date, place of birth and social security number. As I understand from you, all are U.S. citizens and all have at least SECRET clearances. We are not able to accommodate foreign nationals.

Each individual should plan to bring some form of identification with photograph to show to the receptionist upon entering the building. If you will let me know of any handicapped persons who will attend, I will make special arrangements to assist them. According to our conversation, you will be arriving on the shuttle from State Department and check in at the main reception area. If anyone plans to drive please inform me since different arrangements must be made in that event.

The Agency allows neither hazardous equipment--such as weapons or explosives--nor cameras, recording devices, or radio transmitters to be brought into the building, which I guess should go without saying. Nevertheless, to save embarrassment, you might mention these things to our guests.

If you have any further questions, please do not hesitate to call me at

Sincerely,

Public Affairs

Attachments:  
Map to CIA

cc Art + NA

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Academic Group Visits to the Agency

<u>Date</u>	<u>Group</u>	<u>Number</u>
8 Mar. 84	U.S. Coast Guard Academy (Held at State)	20
30 Mar.	Dickinson College	15
16 Apr.	Virginia Military Institute	17
16 May 84	Hope College (MED handled)	12
17 May 84	Indiana State University (MED handled)	10
18 May	Syracuse University	10
23 Aug.	The Washington Center (MED and CAA)	91
19 Oct.	Columbia University	43
1 Nov.	Albright College	28